



# SONS and DAUGHTERS, PEARL HARBOR SURVIVORS, INC.

## Scholarship Guidelines and Process

### **Section 1: Establishment**

The Sons and Daughters, Pearl Harbor Survivors, Inc. (herein known as SDPHS) has established a Scholarship in the amount of \$1,000 (One Thousand Dollars) to be awarded “biennially” on August 15<sup>th</sup>. It is funded by contributions, gifts, bequests and other sources. Scholarship funds are held separately by the SDPHS Treasurer in the Scholarship Account.

### **Section 2: Eligibility**

Applicants must be:

- Accepted or enrolled as a full-time undergraduate student at an accredited college or university, trade or technical school;
- An active member of the SDPHS; and
- A citizen of the United States.

### **Section 3: The Scholarship Committee**

The Scholarship Committee and the full SDPHS membership shall be responsible for raising funds for the Scholarship. The Scholarship Committee Chairperson is the SDPHS National Vice President. The SDPHS Treasurer is responsible for receiving, depositing, tracking and disbursement of funds. Contributions to the fund are NOT tax-deductible, as we are a 501(c)4 organization which does not qualify as “tax-deductible.” All completed Scholarship materials (high school transcripts mailed directly by school) shall be sent to the SDPHS National Secretary.

### **Section 4: The Scholarship Selection Committee**

The Scholarship Selection Committee (SSC) shall be appointed by the SDPHS National President. The SSC is responsible for reviewing and rating submitted applications of qualified candidates. If an SSC member has a submitting relative, he or she shall be excused from the SSC process. The SSC will select one winner and a “1<sup>st</sup> & 2<sup>nd</sup>” runner-up, biennially on August 15<sup>th</sup>, which will be published in the *Offspring*. The winner will be notified directly. The first Scholarship Award will be in 2012. All applications submitted by the candidates will be reviewed only by the SSC and will be held strictly confidential. All SSC decisions are final.

### **Section 5: Payment of Scholarships**

Payment of the Scholarship Award will be issued by the SDPHS Treasurer directly to the Bursar or Finance Office of the student’s enrolled educational institution.

### **Section 6: Mailing Address of Application and Application Deadline**

The application deadline (postmarked by) shall be May 6<sup>th</sup>. The mailing address shall be the SDPHS National Secretary. Please mail all materials (except transcript) in one package, unfolded and unstapled, in a 9” x 12” or larger envelope to:

**Pamela Frost, National Secretary**  
**2897 Gingerwood Circle**  
**Fullerton, CA 92835-2334**